

APPLICANT		LEAVE BLANK		TYPE OR PRINT ALL INFORMATION IN BLACK		FBI		LEAVE BLANK	
				LAST NAME NAM		FIRST NAME		MIDDLE NAME	
				(1)					
SIGNATURE OF PERSON FINGERPRINTED		ALIASES AKA		O R I		COCBI0000		DATE OF BIRTH DOB	
(12)		(2)				COLO B OF I		Month Day Year	
RESIDENCE OF PERSON FINGERPRINTED						DENVER, CO		(10)	
(13)									
DATE	SIGNATURE OF OFFICIAL TAKING FINGERPRINTS	CITIZENSHIP CTZ	SEX	RACE	HGT.	WGHT.	EYES	HAIR	PLACE OF BIRTH POB
(14)		(3)	(4)	(5)	(6)	(7)	(8)	(9)	(11)
EMPLOYER AND ADDRESS		YOUR NO. OCA		LEAVE BLANK					
(15)		NCJ (20)							
		FBI NO. FBI							
		ARMED FORCES NO. MNU		CLASS _____					
REASON FINGERPRINTED		SOCIAL SECURITY NO. SOC		REF. _____					
(16)		(17)							
		MISCELLANEOUS NO. MNU							
(18)									
(19)									

- If any of the above items are missing or incomplete, the request will be returned.
- The FBI will reject ALL cards that have highlighter markers.
- Applicant fingerprint cards can be obtained from State Forms Center 303-370-2165.
- Form of payment should be made payable to the Colorado Bureau of Investigation or CBI. Personal checks are not accepted. Remit only business checks, money orders, cashiers checks or certified checks.
- Please contact the Colorado Bureau of Investigation Identification Unit at 303-239-4208 if there are any questions.

PLEASE FILL FINGERPRINT CARD OUT AS FOLLOWS :

1) NAME: Type or print Last, First, Middle Name. Full name is mandatory. You are encouraged to type, as it is easier to read typed names.

2) AKA: Maiden name, other married names or any other name used.

3) CITIZENSHIP: U.S. (If born US) Alien Registration number.

3A) AMOUNT: Indicate the amount you are paying for the service and whether or not the service is to be invoiced to you (due) or is accompanied by payment (paid). Ex: \$17.50 due or \$17.50 paid. Refer to the fee schedule.

4) SEX CODES: M (Male) F (Female)

5) RACE CODES: W (White) B (Black) W (Hispanic) I (Indian) A (Asian – Oriental)

6) HEIGHT: Feet and Inches (5'6"=506, 6'=600)

7) WEIGHT: 090, 100, 250, etc.

8) EYE CODES: BLK-Black, BLU-Blue, BRO-Brown, GRN-Green, GRY-Gray, HAZ-Hazel, XXX-Unknown

9) HAIR CODES: BLD-Bald, BLK-Black, BLN-Blonde, BRO-Brown, GRY-Gray, RED-Red/Auburn, WHI-White, XXX-Unknown

10) DOB: Date of Birth

11) POB: Place of Birth (State only) or Country

12) SIGNATURE: Signature of person fingerprinted - Individual's Signature

13) RESIDENCE: Complete mailing address of person fingerprinted include city, state, and zip code.

14) DATE: Date Printed/Signature of Law Enforcement Official taking fingerprints.

15) EMPLOYER: The employer address box must have a complete mailing address shown on every card. This is the address where information will be returned.

16) REASON PRINTED: Advise the reason for submission of fingerprints, **MUST INCLUDE COMPLETE COLORADO REVISED STATUTE NUMBER THAT APPLIES TO THE PROFESSION. (C.R.S) IE: GAMING CRS 12-47.1-1-510 (DO NOT USE THIS CRS # ON YOUR CARDS UNLESS IT IS GAMING). INCLUDE A LITERAL REASON SUCH AS THE FOLLOWING:**

Day Care, Adoption, Foster Care, Education, Security Guard, Liquor License, Concealed Weapon Permit, VISA, Public Search, Firefighter, Police Applicant, Criminal Justice Employee, OSN Criminal Justice Employee, Bail Recovery Agent, Legal Name Change, Contract Vendor, etc.

17) SOC: Social Security Number

18) MISCELLANEOUS #: 5-10 digit provider number (Daycare license number). Required for daycare, foster care, adoptions, and camps only.

19) FINGERPRINTS: All Applicant prints should be taken by a law enforcement agency. If the quality of fingerprints are poor, the fingerprint card cannot be processed. For best results roll fingers nail to nail and avoid smudging. On dry hands use a lotion before fingerprinting.

20) OCA: Please print your CBI account number CONJ_____ in the "Your No. OCA BOX" on all fingerprint cards.

21) FBI: If the fingerprint card is going to the FBI, please circle the FBI in the upper right-hand corner.

(Rev 7/22/04)